

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
July 15, 2009**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:05 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Richmond, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson  
Joyce A. Hahn, Ph.D., APRN, NEA-BC

STAFF PRESENT: Jay Douglas, R.N., M.S.M., C.S.A.C., Executive Director  
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director  
Jessica C. Ressler, R.N.C., M.S.N., Nursing Education Consultant  
Laura Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

**REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS**

**Announcements by Board Staff**

Ms. Anniemarie Harrison-Gray, Program Director, Centura College, West was called to active duty by the United States Air Force for a 1-year tour. Ms. Denise Rapp, RN, BS has accepted the position as the Practical Nursing, Program Director.

Jennifer Hall, age 57, Program Director of the Wise County School of Practical Nursing Program unexpectedly passed away in June.

**Provisional Approval to Establish a Nursing Education Program**

Everest College – Associate Degree Nursing Education Program, McLean

Jeanne Hatley, Regional Nursing Director and Martha Keough, Campus Nursing Director were in attendance.

At 9:20 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Everest College Associate Degree Nursing Education Program in McLean. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:29 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the provisional approval documentation in fulfillment of 18VAC90-20-50.A.1.2;
2. Provide a quarterly report in order to update the Board on the progress of this program. The first quarterly report will be due October 1, 2009; and
3. The admission of students and the advertisement of this program is **not** authorized until a site visit is conducted.

**Initial Approval Survey Visit – Nursing Education Program**

Southside Regional Medical Center School of Nursing – Online pre-licensure Registered Nursing Education Program, Petersburg

Cindy Parsons, Vice President, Dave Fikse, CEO, and Preston Davis, Dean of Distance Learning were in attendance.

At 10:14 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Southside Regional Medical Center School of Nursing – Online pre-licensure Registered Nursing Education Program in Petersburg. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:36 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Grant continued provisional approval to this online pre-licensure registered nursing program with 30 days to address the suggestions made for program improvement;
2. Continue quarterly reports, the next being due October 1, 2009 and include in that written report the corporate program evaluation and information relating to the intention to admit future students into this online program;

3. Provide evidence of the Program Director's oversight of both program sites (VA and PA);
4. Provide evidence of 24 hour technical support for all students 18VAC90-20-70.E.;
5. Notify the Board when next class is admitted; and
6. Provide a revised faculty summary that address the Online program only, both full time and part time.

The following suggestions were made for program improvement:

1. Plan faculty meetings via telephone conference so that PA faculty can be active participants;
2. Encourage distance learning students to participate in the SGA and Advisory Board meetings;
3. Develop projects that create a "team" atmosphere between the PA and VA students;
4. Review the IT support and determine if additional support is required between 6 p.m. and 7 a.m.;
5. Encourage all faculty to participate in professional competency/continuing education programs in order to remain current;
6. Ensure that a current record of achievement is placed in each student record; and
7. Develop a plan that provides physical oversight to the PA program more often than once a year and includes nursing as well as IT.

**On-Site Visit for Provisional Approval to Establish a Nursing Education Program**

Stratford University – Baccalaureate Degree Nursing Education Program, Falls Church

Sharron Guillett, Director of Nursing was in attendance.

At 10:59 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Stratford University Baccalaureate Degree Nursing

Education Program in Falls Church. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:11 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the documentation of the site visit;
2. Grant provisional approval and the admission of students and the advertisement of this baccalaureate degree nursing program are authorized;
3. The first quarterly report is due October 1, 2009; and
4. NCSBN will be notified and a program code will be assigned to this baccalaureate degree nursing program.

The following suggestions were made:

1. Consider increasing the theory pass rate from 78% to 80% to help ensure NCLEX-RN success;
2. Have copies of diagnostic and laboratory test texts available in the library for reference;
3. Obtain 50cc medication additive bags for the skills lab;
4. Obtain a Noelle Birthing Mannequin; and
5. Consider the addition of more nursing faculty office space for program growth.

**Provisional Approval to Establish a Nursing Education Program**

Bon Secours Memorial School of Nursing – Baccalaureate Degree  
Nursing Education Program, Richmond

Susan Bodin, Dean was in attendance.

At 11:23 a.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bon Secours Memorial School of Nursing Baccalaureate Degree Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:30 a.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the documentation of the curriculum in fulfillment of 18VAC90-20-50.A.1.2 and the documentation of the site visit;
2. Notify the Board of Nursing as soon as a decision is made whether the school plans to stay in the current location or relocate;

3. Provide documentation of budgetary support for upgrading the skills labs and computers;
4. Provide a quarterly report in order to update the Board on the progress of this program. The first quarterly report is due on October 1, 2009;
5. Grant provisional approval to establish a pre-licensure BSN program with a repeat site visit to review the skills labs prior to enrollment of students; and
6. The admission of students and the advertisement of this program is authorized.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

ECPI Technical College – Practical Nursing Education Program, Roanoke

Dr. Joyce Hahn stated that she had been previously employed at ECPI in Northern Virginia and that she could render a fair and impartial decision regarding this school. She did not work at the Roanoke location. Ms. Piersall moved that Dr. Hahn could remain impartial and there were no objections voiced.

Sharon Farrenkof, Associate Dean, Barbara Lamar, and Peggy Valentine, Director were in attendance.

At 12:01 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI Technical College Practical Nursing Education Program in Roanoke. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:09 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval pursuant to regulation 18VAC90-20-151.B.

Meeting Adjourned at 12:11 p.m. for lunch.

Meeting reconvened at 12:56 p.m. Ms. Douglas left the meeting.

**Continued Approval Survey Visit – Nursing Education Program**

Norfolk State University – Associate Degree Nursing Education Program,  
Norfolk

Bennie Marshall, Chair was in attendance.

**Action:** Recommend:

Grant continued approval to this associate degree nursing program with the next survey visit scheduled for 2015.

The following suggestions were made to improve the program:

1. Consider allowing all admitted students the opportunity to attend the Nursing Success Institute;
2. The Department Chair may wish to discuss with faculty formatting all the nursing courses, including all objectives, using a standard template;
3. Explore the mission and operation of the Center for Innovated Nursing Education when planning the new nursing building; and
4. Continue evaluating the timing and usage of the end of program competency tests.

**Continued Approval Survey Visit – Nursing Education Program**

Norfolk State University – Baccalaureate Degree Nursing Education  
Program, Norfolk

Bennie Marshall, Chair was in attendance.

**Action:** Recommend:

Grant continued approval to this baccalaureate degree nursing program with the next survey visit scheduled for 2015.

The following suggestions were made to improve the program:

1. Asses the possibility of offering web based or combination class/web for some of the courses;
2. Consider increasing the program by an extra semester;
3. Format all the nursing courses including all objectives using a standard template;
4. Explore the mission and operation of the Center for Innovated Nursing Education when planning the new nursing building; and
5. Study renumbering the courses using some sequential logical order to numbers.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Shenandoah University – Baccalaureate Degree Nursing Education Program, Winchester

Kathryn Ganske, Director was in attendance.

At 1:37 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Shenandoah University Baccalaureate Degree Nursing Education Program in Winchester. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:48 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the NCLEX-RN plan of correction as information;
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-RN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval pursuant to regulation 18VAC90-20-151.B.; and
3. Submit a summary report from the CCNE visit when available.

**Application to Establish a Nurse Aide Education Program**

Salvation Academy, Alexandria

Emily Moseh, Program Coordinator, Brima Dean, Director, and Margaret Smith, Vice President were in attendance.

At 2:01 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Salvation Academy Nurse Aide Education Program in Alexandria. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:12 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Approval of the nurse aide education program at Salvation Academy **pending** receipt of the following:

1. Revise the program brochure to reflect accurate information; include a statement in the brochure and program overview that graduates will be eligible to take the NNAAP exam upon completing the program [18 VAC 90-25-20];
2. Include a complaint form and log for the disposition of complaints [18Vac 90-25-50.a.3];
3. Add detailed content for “appropriate management of conflict” [18VAC 90-25-40.A.10];
4. Add an objective for “promoting the resident’s rights to be free from abuse, mistreatment and neglect, and the need to report any instances of such treatment to appropriate staff” [18 VAC 90-25-40.A.7.f];
5. Add “demonstrate dealing with an obstructed airway” to the skills checklist [18 VAC 90-25-40.A.1.c];
6. Add an objective for “demonstrate appropriate handwashing technique” [18 VAC 90-25-40.A.1.b];
7. Add a section on the teaching strategies/methods form for return demonstration in skills lab and clinical demonstration [18 VAC 90-25-20]; and
8. Evidence that the skills lab is complete.

**Application to Establish a Nurse Aide Education Program**

The Woodland, Inc., Farmville

Sue Robinson, Director of Nursing was in attendance.

At 2:21 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of The Woodland, Inc. Nurse Aide Education Program in Farmville. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:27 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully

exempted from open meeting requirements under the Virginia Freedom of Information Act Education Informal Conference Committee and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Approval of the nurse aide education program at The Woodland, Inc. **pending** receipt of the following:

1. Include the student's first and last name on the name badge [18 VAC 90-25-15.A];
2. Combine information on the "Unit Objectives" to the "Topical Outline";
3. Add detailed content information for "maintaining range of motion" (i.e.- arm, shoulder, knee, ankle) [18 VAC 90-25-40.A.6.b]; and
4. Add content and objective for Board of Nursing regulations governing the practice of a nurse aide [18 VAC 90-25-40.A.8.].

**Fee, Application, Letter of Intent, Application Phase, and Proposal for Provisional Approval to Establish a Nursing Education Program**

Piedmont Virginia Community College – Practical Nursing Education Program, Charlottesville

Amy Gillespie, Program Head was in attendance.

At 2:48 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Piedmont Virginia Community College Practical Nursing Education Program in Charlottesville. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:55 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Grant provisional approval to this practical nursing education program;
2. Authorization to advertise and admit students is **not** granted until a site visit is made to the school; and
3. Provide written notification to the Board as soon as possible concerning the clinical sites and the specific specialties that will be taught at those sites.

**NCLEX Plan of Correction for Nursing Education Program with  
Below 80% Pass Rates for 2008**

Fairfax County School of Practical Nursing – Falls Church

Anne-Marie Glynn, Director, Brooke Koons, Faculty Member and Mary Mariani, Faculty Member were in attendance.

At 3:22 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fairfax County School of Practical Nursing in Falls Church. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:26 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with  
Below 80% Pass Rates for 2008**

New Horizons Regional Education Center – Practical Nursing Education Program, Hampton

Denese Gillis, Program Coordinator and Bea Phillips, Faculty Member were in attendance.

At 3:46 p.m., Dr. Hahn moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of New Horizons Regional Education Center Practical Nursing Education Program in Hampton. Additionally, she moved that Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 3:47 p.m.

Dr. Hahn moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

Ms. Douglas returned to the meeting.

**Fee and Application to Establish a Nursing Education Program**

Southwest Virginia Community College (and Dickenson County Career Center) – Practical Nursing Education Program, Richlands

**Action:** Recommend:

Accept the fee and application as information.

**Continued Approval Survey Visit – Nursing Education Program**

Massanutten Technical Center – Practical Nursing Education Program, Harrisonburg

**Action:** Recommend:

1. Grant continued approval to this pre-licensure practical nursing education program. The next survey visit will be scheduled for 2017; and
2. Provide documentation that address's the use of Rockingham Memorial Hospital as a clinical site.

**Quarterly Reports - Nursing Education Programs**

**Action:** Recommend acceptance of the quarterly reports as information and the next quarterly report is due October 1, 2009. With that report, submit a faculty summary and a current roster of clinical sites, both of which are included for your use.

Blue Ridge Job Corps Center – Practical Nursing Education Program, Marion  
Bryant and Stratton College – Associate Degree Nursing Education Program, Richmond  
Rappahannock Community College – Associate Degree Nursing Education Program, Warsaw  
Career Training Solutions – Associate Degree Nursing Education Program, Fredericksburg  
Medical Careers Institute – Practical Nursing Education Program, Richmond  
Medical Careers Institute – Associate Degree Nursing Education Program, Richmond  
Fortis College – Associate Degree and Practical Nursing Education Programs, Richmond  
National School of Nursing and Allied Health – Practical Nursing Education Program, Woodbridge  
Jefferson College of Health Sciences – Baccalaureate Degree Nursing Education Program, Roanoke  
ITT Technical Institute – Associate Degree Nursing Education Program, Norfolk  
Global Health Nurse Training Services – Associate Degree Nursing Education Program, Alexandria  
Fortis College – Associate Degree Nursing Education Program, Norfolk  
Sentara School of Health Professions – BSN Program, Chesapeake

**Quarterly Report for Review – Nursing Education Program**

Southside Virginia Community College – Associate Degree Nursing Education Program, South Boston

**Action:** Recommend:

1. Accept the quarterly report as information;
2. The next quarterly report is due October 1, 2009; and
3. The program code is 28-418.

**Quarterly Report for Review – Nursing Education Program**

J. Sargeant Reynolds Community College – Practical Nursing Education Program, Richmond

**Action:** Recommend:

1. Accept the quarterly report as information; and
2. Continue to submit quarterly reports until the first readmitted class graduates. The next quarterly report is due October 1, 2009. With that report, submit a faculty summary if there are any changes to the rosters submitted with the May 27, 2009 quarterly report and a clinical agency summary for those sites being currently used for clinical experiences.

**Quarterly Report for Review – Nursing Education Program**

Longwood University – Baccalaureate Degree Nursing Education Program, Farmville

**Action:** Recommend:

1. Accept the quarterly report as information; and
2. The next quarterly report is due October 1, 2009. With that report, submit a current faculty summary.

**Quarterly Report for Review – Nursing Education Program**

Ultimate Health School – Practical Nursing Education Program, Falls Church

**Action:** Recommend:

1. Accept the quarterly report as information; and
2. The next quarterly report is due October 1, 2009. With the report, submit a current faculty summary and current sites if they differ from those provided in this quarterly report.

**Quarterly Report for Review – Nursing Education Program**

Carilion Stonewall Jackson Hospital – Practical Nursing Education, Roanoke

**Action:** Recommend:

1. Provide documentation of the name change as soon as it is available;
2. Review the regulations for establishing a nursing education program (18VAC90-20-40 and 18VAC90-20-50) and follow the process as outlined through provisional approval of the proposed program. The Board must approve all phases of this program prior to granting approval to open and to admit students; and
3. The next quarterly report is due October 1, 2009.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Mountain Empire Community College – Practical Nursing Education Program, Big Stone Gap

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Ultimate Health School – Practical Nursing Education Program, Falls Church

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Lord Fairfax Community College – Associate Degree Nursing Education programs, Middletown and Fauquier

**Action:** Recommend:

1. Accept the NCLEX-RN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-RN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Virginia Appalachian Tricollege – Associate Degree Nursing Education, Abingdon

**Action:** Recommend:

1. Accept the NCLEX-RN plan of correction as information;
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-RN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.; and
3. Provide an explanation of the comment in the report regarding student retention and completion rates.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Portsmouth Public Schools – Practical Nursing Education Program, Portsmouth

**Action:** Recommend:

1. Provide a detailed NCLEX-PN plan of correction for the factors listed as possible causes for the low pass rates;
2. Submit the revised information to the Board by August 7, 2009; and
3. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

The University of Virginia's College at Wise – Baccalaureate Degree Nursing Education Program, Wise

**Action:** Recommend:

1. Accept the NCLEX-RN plan of correction as information;
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-RN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.; and
3. The next quarterly report is due October 1, 2009.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Richmond School of Health and Technology – Practical Nursing Education Program, Richmond

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information;
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Centura College – Practical Nursing Education Program, All Campuses, Richmond, Norfolk and Midlothian

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Petersburg Public Schools – Practical Nursing Education Program, Petersburg

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Eastern Shore Community College – Practical Nursing Education Program

**Action:** Recommend:

1. Accept the NCLEX-PN plan of correction as information; and
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.

**NCLEX Plan of Correction for Nursing Education Program with Below 80% Pass Rates for 2008**

Virginia School of Nursing and Medical Institute – Practical Nursing Education Program, Springfield

**Action:** Recommend:

1. Accept the quarterly report NCLEX-PN plan of correction as information;
2. A progress report regarding the NCLEX pass rate is due December 15, 2009. If the NCLEX-PN pass rate for 2009 is below 80% a site visit will be conducted in the first quarter of 2010 and the program will be placed on conditional approval in pursuant to regulation 18VAC90-20-151.B.; and
3. Accept the additional information received at the Board office.

**Complaint Received – Nursing Education Program**

Sentara School of Health Professions – pre-licensure Nursing Education Program, Chesapeake

**Action:** Recommend:

Take no action based on the finding that there is no violation of the regulations.

**Response to Board Request**

Global Health Nurse Training Services – Associate Degree Nursing Education Program, Alexandria

**Action:** Recommend:

The revised grievance policy should reflect the fact that students have the right to complain about conditions at the school, including the policies of the program of study and issues concerning financial matters as well as any other matters, without fear of retribution from the school administration.

**Response to Board Request**

St. Michael College of Allied Health – Associate Degree Nursing Education Program, Alexandria

**Action:** Recommend:

1. Accept the 8 contracts and letters of support provided for the Board's review;
2. Submit contracts and letters of support from Kaiser-Permanente and St. Agnes Hospital for review as soon as they are available;
3. As a result of an unsuccessful site visit, the Program Director must communicate with the Board and present evidence to the Board that the physical site is completely prepared to teach students the clinical skills associated with a pre-licensure nursing education program; and
4. Authorization to advertise and admit students is **not** granted until a successful site visit is conducted at this school.

**Response to Board Request**

ALMA School of Nursing and Allied Health – Practical Nursing Education Program, Alexandria

**Action:** Recommend:

Accept the response from this school as meeting the Board's request.

**Faculty Exception**

Centura College – Practical Nursing Education Program, Midlothian

**Action:** Recommend:

Accept the request for continued faculty exception for Ms. Scott.

**Faculty Exception**

Southside Regional Medical Center Professional Schools – Pre-licensure Registered Nursing Education Program, Petersburg

**Action:** Recommend:

Accept the request for continued faculty exception for Ms. Townsend.

**Application to Establish a Nurse Aide Education Program**

Touching Lives Medical Training Institute, Stafford

**Action:** Recommend:

Approval of the nurse aide education program at Touching Lives Medical Training Institute **pending** receipt of the following:

1. Evidence that Graves Lamonic, RN has taken a train-the-trainer course for nurse aide educators [18 VAC 90-25-30.D.];
2. Add more detailed content and an objective for “maintaining range of motion” [18 VAC 90-25-40.A.6.b];
3. Add an objective for “turning and positioning, both in bed and chair” [18 VAC 90-25-40.A.6.c];
4. Add content and objective for Board of Nursing regulations governing the practice of a nurse aide [18 VAC 90-25-40.A.8.]; and
5. Lila Sumwabe must use her first name of “Kou” on her name badge when she has students in the clinical area [18 VAC 90-25-15.A].

**On-Site Review Report - Nurse Aide Education Program**

Bridgewater Home, Bridgewater

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Provide evidence that the program is at least 120 hours in length [18 VAC 90-25-50.C.1];
2. Provide evidence that skills training in clinical settings is at least 40 hours [18 VAC 90-25-50.C.3];
3. Add “record” to all measurement skills [18 VAC 90-25-40.A.b.-e.]; and
4. Provide students with a copy of the Board of Nursing Regulations Governing Certified Nurse Aides and add content and objectives to the “legal and regulatory aspects of practice as a certified nurse aide” [18 VAC 90-25-40.A.8.].

And the following suggestions for improving the program:

1. Consider expanding this three week course to four weeks;
2. Consider adding skills review classes to improve the pass-rate on the NNAAP exam; and

3. Consider organizing the curriculum to reflect the language in the Board of Nursing Regulations Governing Certified Nurse Aides.

**On-Site Review Report - Nurse Aide Education Program**

Chesterfield County Public Schools, Chesterfield

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Provide evidence that prior to direct contact with a nursing home client, the student receives at least 24 hours of instruction with 16 of those hours in the following five areas: communication and interpersonal skills; infection control; safety and emergency procedures; promoting client independence; and respecting clients' rights [18 VAC 90-25-40.A.1.]; and
2. Remove fingernail and toenail cutting from the skills checklist [18 VAC 90-25-50.A.1].

**On-Site Review Report - Nurse Aide Education Program**

Cumberland County High School, Cumberland

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Provide evidence that prior to direct contact with a nursing home client, the student receives instruction in the following two areas: prompting client independence; and respecting clients' rights [18 VAC 90-25-40.A.1.d.&.e.];
2. Add "record" to "measuring height and weight" [18 VAC 90-25-40.A.2.c];
3. Add content and objective for "proper feeding techniques" to area on assisting with eating and hydration [18 VAC 90-25-40.A.3.e.];
4. Add content and objective for "modifying the aides behavior in response to the behavior of clients" [18 VAC 90-25-40.A.4.a.];
5. Add content and objective for "demonstrating principles of behavior management by reinforcing appropriate behavior and causing inappropriate behavior to be reduced or eliminated" [18 VAC 90-25-40.A.4.c.];
6. Add content and objective for "demonstrating skills supporting age-appropriate behavior by allowing the client to make personal choices, and by providing and reinforcing other behavior consistent with the clients' dignity" [18 VAC 90-25-40.A.4.d.];
7. Add content and objective for "using assistive devices for eating and dressing" [18 VAC 90-25-40.A.6.a.];
8. Add content and objective for "caring for and using prosthetic and orthotic devices" [18 VAC 90-25-40.A.6.e.]; and

9. Add content and objective for “teaching the client in self-care according to the client’s abilities as directed by a supervisor” [18 VAC 90-25-40.A.6.f].

And the following suggestions for improving the program:

1. Consider organizing the curriculum and Pacing Guide using the Board of Nursing Regulations rather than the textbook chapters; and
2. Continue working on having a substitute teacher available for the Nurse Aide program in the event of an emergency or illness.

**On-Site Review Report - Nurse Aide Education Program**

Franklin Health and Rehabilitation Center, Rocky Mount

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Expand on prosthetic content and add content regarding orthotic devices [18 VAC 90-25-40.A.6.e.]; and
2. Add “record” to all measurement skills in the objectives [18 VAC 90-25-40.A.2.b.c.& e.].

And the following suggestions for improving the program:

1. Add an objective for “turning and positioning, both in bed and chair”;
2. Considering adding a “pass/fail” section to the skills record;
3. Consider adding more skills practice time in the skills lab;
4. Continue to supplement program with audio-visual and computer technology items to enhance student learning.

**On-Site Review Report - Nurse Aide Education Program**

Greensville County High School, Emporia

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirement:

Ensure that students are evaluated on their individual skills performance and the date of performance of the skill is accurate [18 VAC 90-25-50.A.1].

And the following suggestion for improving the program:

Consider adding one or two eight hour clinical days so the students can experience a more realistic view of a CNA’s job duties.

**On-Site Review Report - Nurse Aide Education Program**

Halifax County High School, South Boston

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Ensure that the ratio of students to each instructor in the clinical area does not exceed 10 to 1 [18 VAC 90-25-30.F];
2. Ensure that the program develops an individual skills record and that students receive a copy of their skills performance record at the completion of the program [18 VAC 90-25-50.A.1]; and
3. Ensure that students wear identification that states "Nurse Aide Student" and their first and last name [18 VAC 90-25-50.B. and 18 VAC 90-25-15.A].

And the following suggestions for improving the program:

1. Consider adding one or two eight hour clinical days so the students can experience a more realistic view of a CNA's job duties;
2. Consider having a recognition ceremony to honor those students successfully completing the program; and
3. Consider using the Southside Virginia Community College placement test to screen and place nurse aide students.

**On-Site Review Report - Nurse Aide Education Program**

Heritage Hall Health Care, Big Stone Gap

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Provide documentation that students receive a copy of applicable Virginia law regarding criminal history records checks for employment in certain health care facilities and a list of crimes which pose a barrier to such employment [18 VAC 90-25-20.B.3.];
2. Provide evidence that prior to direct contact with a nursing home client, the student receives at least 24 hours of instruction with 16 of those hours in the following five areas: communication and interpersonal skills; infection control; safety and emergency procedures; prompting client independence; and respecting clients' rights [18 VAC 90-25-40.A.1.]; and {18 VAC 90-25-50.C.2}; and
3. Assure that the name badge for the students and instructors meets the requirements for 18 VAC 90-25-15.A.

And the following suggestions for improving the program:

1. Consider adding skills practice in preparation for taking the NNAAP exam;

2. Consider developing student policies and a checklist for student receipt; and
3. Consider adding a separate system for the syllabus and class information.

**On-Site Review Report - Nurse Aide Education Program**

Heritage Hall Health Care, Clintwood

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Provide documentation that students receive a copy of applicable Virginia law regarding criminal history records checks for employment in certain health care facilities and a list of crimes which pose a barrier to such employment [18 VAC 90-25-20.B.3.]; and
2. Assure that the name badge for the students and instructors meets the requirements for 18 VAC 90-25-15.A.

And the following suggestions for improving the program:

1. Consider adding skills practice in preparation for taking the NNAAP exam;
2. Consider developing student policies and a checklist for student receipt;
3. Consider adding a separate system for the syllabus and class information; and
4. Consider modifying the skills checklist to include successful demonstration of skills in the skills lab and clinical area.

**On-Site Review Report - Nurse Aide Education Program**

King's Daughters Community Health & Rehabilitation Center, Staunton

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirements:

1. Expand on the content area for "responding appropriately to client's behavior; including, but not limited to, aggressive behavior and language" [18 VAC 90-25-40.A.4.f.];
2. Add content for "using assistive devices in transferring, ambulation, eating, and dressing" [18 VAC 90-25-40.A.6.a];
3. Add content for "turning and positioning, both in bed and chair" [18 VAC 90-25-40.A.6.c]; and
4. Expand the content on prosthetics and add content for orthotic devices [18 VAC 90-25-40.A.6.e].

**On-Site Review Report - Nurse Aide Education Program**

Maralex Allied Health Educational Services, Annandale

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirement:

Ensure that a record that documents the disposition of complaints is maintained [18 VAC 90-25-50.A.3].

And the following suggestions for improving the program:

1. Encourage the students to take the NNAAP exam close to their graduation date;
2. Consider offering a mandatory review prior to taking the NNAAP exam; and
3. Continue to assess the blood pressure skill throughout the course.

**On-Site Review Report - Nurse Aide Education Program**

Ultimate Health School, Falls Church

**Action:** Recommend:

Conditional approval with thirty (30) days to meet the following requirement:

Ensure that a record that documents the disposition of complaints is maintained [18 VAC 90-25-50.A.3].

And the following suggestions for improving the program:

1. Consider adding a program evaluation form for students to complete to give feedback regarding the course; and
2. Consider offering a mandatory review prior to taking the NNAAP exam.

**On-Site Review Report - Nurse Aide Education Programs**

**Action:** Recommend continued approval of the following nurse aide education programs:

Accuhealth Educational Systems, Richmond  
Asher Comprehensive Training Program, Richmond  
Brunswick Senior High School, Lawrenceville  
Carrol County High School, Hillsville  
Franklin High School, Franklin  
Franklin County High School, Rocky Mount  
Friendship Health Care Center, Roanoke  
Kissito Healthcare, Brian Center, Low Moor

Massanutten Technical Center (High School and Adult Programs),  
Harrisonburg  
Mountain Empire Community College, Big Stone Gap  
NHC Healthcare of Bristol, Bristol  
Orange County High School, Orange  
Paul D. Camp Community College, Suffolk and Franklin  
The Pruden Center for Industry and Technology (High School & Adult  
Programs), Suffolk  
Russell County Career and Technology Center, Lebanon  
Smyth Career and Technology Center (High School & Adult Programs),  
Marion  
Waddell Nursing & Rehabilitation Center, Galax  
Wythe County Technology Center, Wytheville  
Wytheville Community College, Galax and Wytheville

**Program Evaluation Report - Nurse Aide Education Programs**

**Action:** Recommend continued approval of the following nurse aide education programs:

River View on the Appomattox, Hopewell  
Southside Virginia Community College, Keysville

**Delegation of Authority to Board Staff**

Recommend to delegate authority to Board Staff to conditionally approve Nurse Aide Nursing Education Programs that require remediation.

Meeting adjourned at 4:22 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director

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Jessica C. Ressler, R.N.C., M.S.N.  
Nursing Education Consultant